**NSMA Environment Department**

**Funding Application Form**

**Background – building capacity with the remediation economy**

The NSMA Environment Department writes grants to fund training opportunities for members. The largest training programs are funded through Crown Indigenous Relations and Northern Affairs Canada (CIRNAC) and are linked with the Giant Mine Remediation Project (GMRP) and the Contaminants and Remediation Directorate (CARD). The purpose of the CIRNAC-GMRP and CIRNAC-CARD funding is to build capacity for Indigenous governments and their members to participate in the remediation economy, including conducting on-site work at contaminated sites such as Giant Mine where possible. Training possibilities are broad and flexible so long as they can be linked back to these high-level funding objectives.

**Instructions and Application Process**

Use this form to apply for funds administered by the NSMA Environment Department including remediation economy training funding. Simply complete the information on page 3 and submit the form to [lands@nsma.net](mailto:lands@nsma.net). Eligibility details are listed on page 2. The NSMA Environment Department program contacts will work with you to help determine if your training request is eligible, and may request additional information if required. We aim to process accurately completed training requests within 10 business days unless there are unusual circumstances. Training funds are typically administered on a reimbursement basis once the member provides proof of registration, or NSMA will register and pay fees for the member directly. NSMA will request proof of training completion (e.g., copies of any certifications or transcripts if applicable). Any personal information will be kept confidential and only used for required reporting purposes.

**Program Contacts**

* Shirley Coumont – Community Liaison Officer ([shirley.coumont@nsma.net](mailto:shirley.coumont@nsma.net))
* Noah Johnson – Environment Department Manager ([noah.johnson@nsma.net](mailto:noah.johnson@nsma.net))

Note: Diamond mine scholarships are a different funding program administered by NSMA Administration and have a separate application process (contact [general@nsma.net](mailto:general@nsma.net) for more details).

**Eligible Types of Training Expenses**

Expenses must link with the eligible subject areas

|  |  |
| --- | --- |
| **Expense category** | **Examples** |
| Post-secondary education | University and college programs and courses |
| Training courses | Examples include first aid, workplace safety, vehicle, tool, and equipment operator, and various fieldwork courses |
| Other training | Includes workshops, conferences, camps, clubs with a training component, student exchange programs, internships, and job shadowing |
| Support funding | Expenses related to costs of taking training such as application fees, books/supplies/technology, clothing/PPE, and administrative fees. Other expenses including travel costs, housing support, and childcare may be considered. |

**Eligible Subjects**

Additional subject areas may be approved if there are clear links with overall funding program objectives. CIRNAC-GMRP and CIRNAC-CARD funded training must be linked with building capacity in the remediation economy.

* Engineering and civil planning courses and programs;
* Environmental sciences and monitoring courses and programs;
* Land management and restoration courses and programs;
* Project administration and finance courses and programs;
* Courses, programs, and certifications related to vehicle and equipment operation at mines and contaminated sites;
* Courses, programs, and certifications for technical skills and trades relating to mines and contaminated sites (e.g., blasting, drilling, ventilation);
* Courses, programs, and certifications related to digital technology needed for project management and environmental monitoring (e.g., GIS, CAD and drafting software, data analytics tools such as R and Python);
* Site security (human and wildlife);
* Construction and mine occupational health and safety;
* Communications, community relations, and Indigenous engagement; and
* Official languages training, Indigenous language and cultural training.

**Applicant Information**

Complete the information in the table below. Use extra space if needed.

|  |  |
| --- | --- |
| **Date** |  |
| **Member Name** |  |
| **Phone** |  |
| **Email** |  |
| **Address** |  |
| **About the Applicant**   * Briefly describe current employment and/or training status; * Briefly describe current and/or future desired field of work or study; and * Briefly describe how this training will help you achieve educational or employment goals. |  |
| **Details of Training Request**   * List course/program name, duration, dates, and include web links if possible; * List estimated training cost (include reference or quote); and * Briefly describe how this training links with the eligibility criteria listed above. |  |
| **Signature**  I certify that the information I have provided is true to the best of my knowledge. | Applicant or guardian signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

\*Include guardian’s name and contact details if applicant is below 16 years old.

**This page for NSMA office use only**

NSMA Environment Department should provide the applicant a copy of the processed form and save a copy on our drives.

|  |  |
| --- | --- |
| **Date Application Processed** |  |
| **Details of Approved Funding** |  |
| **Follow-up or Additional Information Requirements** |  |
| **Approved by** | NSMA signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Priorities for Funding**

The following factors may be considered when funding requests exceed available funds to ensure objective and fair funding decisions:

1. Demonstrated current financial need;
2. Current educational and employment status;
3. Demonstrated connection to the NSMA and to the Northwest Territories;
4. Recent past funding received from NSMA; and
5. Links between training request and funding program objectives.